

**8.2** Match these documents (1–9) with their definitions (a–i).

- |                     |   |
|---------------------|---|
| 1 affidavit         | a a document informing someone that they will be involved in a legal process and instructing them what they must do                               |
| 2 answer            | b a document or set of documents containing details about a court case  |
| 3 brief             | c a document providing notification of a fact, claim or proceeding  |
| 4 complaint         | d a formal written statement setting forth the cause of action or the defence in a case   |
| 5 injunction        | e a written statement that somebody makes after they have sworn officially to tell the truth, which might be used as proof in court               |
| 6 motion            | f an application to a court to obtain an order, ruling or decision  |
| 7 notice            | g an official order from a court for a person to stop doing something   |
| 8 pleading          | h in civil law, the first pleading filed on behalf of a plaintiff, which initiates a lawsuit, setting forth the facts on which the claim is based |
| 9 writ <sup>1</sup> | i the principal pleading by the defendant in response to a complaint  |

<sup>1</sup> Since the 1999 reform rules, the term *claim form* is used in the UK.

**8.3** Listen again and tick the documents that the lawyer mentions.

- |             |                          |              |                          |            |                          |
|-------------|--------------------------|--------------|--------------------------|------------|--------------------------|
| 1 affidavit | <input type="checkbox"/> | 4 complaint  | <input type="checkbox"/> | 7 notice   | <input type="checkbox"/> |
| 2 answer    | <input type="checkbox"/> | 5 injunction | <input type="checkbox"/> | 8 pleading | <input type="checkbox"/> |
| 3 brief     | <input type="checkbox"/> | 6 motion     | <input type="checkbox"/> | 9 writ     | <input type="checkbox"/> |

**8.4** Match each verb used by the lawyer (1–5) with its definition (a–e).

- |   |   |
|---|---|
| 1 to <b>draft</b> a document  | a to deliver a legal document to someone, demanding that they go to a court of law or that they obey an order |
| 2 to <b>issue</b> a document  | b to produce a piece of writing or a plan that you intend to change later                                     |
| 3 to <b>file</b> a document <b>with</b> an authority  | c to deliver a document formally for a decision to be made by others  |
| 4 to <b>serve</b> a document <b>on</b> someone<br>(or to <b>serve</b> someone <b>with</b> a document) | d to officially record something, especially in a court of law  |
| 5 to <b>submit</b> a document <b>to</b> an authority  | e to produce something official   |

**8.5** Decide which of the documents in Exercise 8.2 can go with these verbs. The first one has been done for you.

- 1 draft *an answer, a brief, a complaint, a motion, a pleading*
- 2 issue
- 3 file (with)
- 4 serve (on someone)
- 5 submit